

Housing Scrutiny Committee

Work Programme 2023 – 2024

Meeting Date	Item	Recommendations / Actions	Progress
31 July 2023	Housing Overview (Chris Burgin)	The presentation be noted. Members of the commission invited to join this year's rough sleepers count. Discretionary licencing scheme and HMO's be considered on the work programme.	Date to be circulated later in the year to commission members regarding rough sleepers count. Private Rented Sector added to work programme to include update on the discretionary licencing scheme and HMO's.
	Who gets Social Housing (Justin Haywood)	The report be noted and a further update provided in six months.	Item added to work programme for update in January.
	Rent arrears report – Year-end report (Charlotte McGraw)	The report be noted. Further information to be provided to members of the commission in relation to outstanding repairs and the impact on rent payments.	Data shared with members of the commission.
	House Building & Acquisitions update (Simon Nicholls)	The report be noted. Further information to be provided to members of the commission in relation to the number of dwellings for proposed development at each identified site as well as timeframes for the completion of the site as Abbey Park Road.	Data shared with the commission. Further information on timescales to be shared when known.
	Disabled Facilities Grant / Housing Adaptation (Simon Nicholls)	The presentation be noted. Further work on the adaptions policy to be considered for the work programme.	Adaptations Policy added to work programme.

<p>19 September 2023</p>	<p>Homelessness Strategy Update (Caroline Carpendale / Justin Haywood)</p> <p>Damp & Mould (Sam Taylor / Alison Lea)</p> <p>Repairs, Gas & Voids Performance Report (Kevin Doyle / Sam Taylor)</p> <p>District Heating Metering update (Chris Burgin)</p>	<p>Figures on the current known position regarding homelessness in the city to be circulated to Members of the commission.</p> <p>Attention to be drawn to Members of the commission in relation to elements of communication within the Action Plan.</p> <p>Further information in relation to care leavers to be circulated to Members of the commission.</p> <p>Clarity to be sought on the decision-making process for strategies and the requirement for the Homelessness Strategy to go to Full Council.</p> <p>Online portal for private rented sector tenants to report damp and to be brought back to the commission when developed.</p> <p>Report to be noted.</p> <p>Options for Aikman Avenue flats to be shared with Members of the commission once identified.</p> <p>Costs to tenants and leaseholders for metre installation to be reviewed to ensure accurate for proposed timeframe.</p>	<p>Data shared with members of the commission.</p> <p>Actions contained within the Homelessness Strategy Action Plan shared with members of the commission.</p> <p>Data shared with members of the commission.</p> <p>Information shared with members of the commission.</p> <p>Added to the work programme.</p> <p>Noted that this may take some time. Has been added to the action tracker to be shared with members of the commission.</p> <p>Revised figures circulated to members of the commission.</p>
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<p>30 October 2023</p>	<p>Retrofitting & Climate Emergency update (Simon Nicholls)</p>	<p>Officers to consider whether district heating is the most appropriate energy supply for new developments.</p> <p>Officers to liaise with economic development on consideration of potential bid for upskilling individuals in green industries if there are issues around capacity.</p>	<p>Officers met to consider the energy supply to the FLEC site which is proposed to be supplied by district heating. This remains the proposal but was agreed further consideration will be given again in February 2024.</p> <p>Consideration is currently being given to be part of a regional net zero building retrofit skills pilot.</p>
	<p>Empty Homes update (Joanne Russell)</p>	<p>Information to be shared on council tax charges.</p> <p>Information of number of empty homes in North Evington ward to be shared.</p>	<p>Information provided.</p> <p>Information provided.</p>
	<p>PRS Strategy update (Justin Haywood and Sean Atterbury)</p>	<p>Information to be shared on discretionary schemes to access PRS and average waiting list times for each band.</p>	<p>Information provided.</p>
	<p>Migration update (Joanne Russell)</p>	<p>Citizen portal to be added to work programme.</p> <p>Information to be shared on Migrant Help.</p>	<p>Listed on work programme.</p> <p>Information provided.</p>

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28 November 2023	<p>Housing Capital Programme update (Simon Nicholls)</p> <p>District Service performance (Gurjit Minhas)</p> <p>Channel Shift – housing update (Charlotte McGraw)</p>	<p>Information to be shared on the make-up of the 200 acquisitions.</p> <p>The Commission requested at the meeting on 28 November that they receive regular updates on progress regarding new build developments.</p> <p>Information to be shared regarding sheltered housing, particularly how many currently operate across city, where schemes are located and what the criteria for referrals.</p> <p>Consideration to be given for Members to be part of training to be piloted to front line staff for improved customer care.</p> <p>Officers to speak with provider about whether digitally excluded individuals could call and press numbers for specific repairs etc.</p>	<p>Information provided.</p> <p>Added to work programme.</p> <p>Information provided.</p> <p>Confirmation has been sought and the provider has advised that this service is not unavailable.</p>

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9 January 2024	<p>Who gets Social Housing? (Justin Haywood)</p> <p>Tenancy Support (Gurjit Minhas)</p> <p>HRA Budget (Chris Burgin)</p>	<p>Figures to be shared on the demand and supply of wheelchair adapted properties.</p> <p>Additional information to be shared on PRS including number of landlords works with across city.</p> <p>Consideration to be given to how communicate with applicants on housing register to share information whilst managing expectations.</p> <p>The Commission noted the report.</p> <p>Consideration to be given on how the commission can scrutinise all budgets associated to housing services moving forward.</p>	<p>Information provided.</p> <p>Information provided.</p> <p>Webpages are being reviewed to make information more prominent and attractive. Advice videos are also being produced.</p> <p>Draft revenue budget and capital programme to be added to the agenda in future budget rounds alongside the housing revenue account.</p>
12 March 2024	<p>Environmental Budget update (Gurjit Minhas)</p> <p>Adaptations Strategy (Simon Nicholls)</p> <p>Response to the Housing Crisis in Leicester commission review (Chris Burgin)</p>		

Forward Plan Items (suggested)

Topic	Detail	Proposed Date
Income Collection Performance update	To be scheduled following the year end.	
Homelessness Strategy Update		
Housing Allocations Policy		
Overcrowding Strategy Update		
Local Plan		
Damp & Mould – PRS Online Portal	Highlighted at meeting on 19 September that portal is in development and agreed to come back to the commission.	
Housing Capital Programme – New Build Developments	The Commission requested at the meeting on 28 November that they receive regular updates on progress regarding new build developments.	
Enhanced Rough Sleeping Provision	OSC requested at the meeting on 11 January 2024 that the commission look into.	
Regulator of Social Housing Update		